

International Professional Association for Transport & Health Board of Directors

Mission

The International Professional Association for Transport & Health (IPATH) is a platform for cross-disciplinary and multi-sector professionals working at the intersection of transport and health. The aim of IPATH is to share information, exchange ideas, and foster collaboration to improve health and well-being within communities by advocating for the integration of health in the urban and transport agenda.

Vision

- To create an accepted professional discipline of transport and health
- To support and encourage research and good practice aimed at integrating health into the transport planning and decision-making process
- To build a cohesive community of cross-disciplinary and multi-sector professionals

Meeting Minutes
Thursday, 15 February 2018
12:00 – 1:00 p.m. EST

Present:

Ghassan Abu-Lebdeh
Al Almasy
Sam Elrahman
Ron Deverman
Ahsan Habib
Zvi Leve
Silvia Poggioli
Kimberly Vachal
Karyn Warsow

Excused Absent:

Greg Rybarczyk
Patrick Sherry
Matthew Williams (Japan)

Agenda Topic	Responsible Party
Introductions/Welcome	All Al welcomed all.
Agenda Approval	<u>Motion to Approve</u> – Sam <u>Seconded</u> – Ghassan
Meeting Minutes of January 18 th , Approval	<u>Motion to Approved</u> – Karyn <u>Seconded</u> – Ahsan
Board Member Participation and Involvement	<ul style="list-style-type: none"> • Al noted the need that all members of the Board need to help in raising awareness of IPATH and, related to that, the linkages between transport and health in accordance with the mission and vision of IPATH. Attendance and participation of Board meeting therefore is important. • Currently there are no guidance/procedures in the Bylaws on attendance/missing Board, meeting, or what defines an excused absence. • Moving forward, a 5-day notice (of impending absence) be given. Also, • In a 12-month, 4 or more absences is reason enough to be removed

	<p>from the Board. This is NOT a punitive measure; active participation is needed at this early stage.</p> <ul style="list-style-type: none"> • Board members presented concurred that above is reasonable. • A motion was made to adopt the above by Al, seconded by Ghassan.
Selection for the vacant Board Member Position	<ul style="list-style-type: none"> • Jenny Mindell was suggested as a new member to the Board by Karyn given her interest and past participation. A motion to invite Jenny to join the Board was made by Al, seconded by Karyn.
Incorporation as an LLC – May need to need to be a Corporation	<ul style="list-style-type: none"> • Karyn: Attorney is inquiring on that. Also we need to wait until finalization of the MoU with the TGHS group.
THSG – status of MOU	<ul style="list-style-type: none"> • Karyn: Draft is being developed (was delayed pending registration of IPATH as an LLC and the preparation of the bylaws; both are completed now)
IPATH Slogan Contest – “Pursuing Health Mobility” – Winner!	<ul style="list-style-type: none"> • Al: Kim and team from North Dakota State is the winning team. Thanks to Kim and her team. Congratulations. Certificate will be presented at the IPATH meeting in June during the ICTH 2018 • Kim: thank you all.
IPATH Membership Certificates	<ul style="list-style-type: none"> • Al: All must have received the certificate by now. • Ahsan did not
ITE-IPATH Collaboration/Partnership	<ul style="list-style-type: none"> • Karyn: it is going well. There is a need to discuss performance measures. ITE want to work on that. THSG & IPATH are working on that already. UCL has developed an academic part of that. THSG has a webinar. • Karyn: there is a workshop (on performance measures) from Europe. Similar ones are needed in the US. • Karyn: HIA currently not being pushed in the US. • Sam: would the UCL curriculum on T&H be usable by ITE? Karyn note that the curriculum is 2-years old now.
Membership upadte	<ul style="list-style-type: none"> • Karyn: 46 members from all over the world. This includes 14 new members.
The Right PATH Newsletter	<ul style="list-style-type: none"> • Karyn: asked that the Newsletter be shared and distributed (by Board members) to their contacts. • Karyn: asked members to share any information they feel relevant for inclusion in the Newsletters
ICTH 2018 Updates	<ul style="list-style-type: none"> • Karyn: 146 reviewers participated. Reviews to be completed this week. Low-scoring abstract will accepted as posters. • Karyn: several workshops are now confirmed for ICTH 2018 including ones by IPESOM, University of Michigan, LiveStories, and Alta Planningand two others... • Karyn: the quality of the submissions was notably encouraging, and the review process went well. • Karyn: there will be a working IPATH dinner on Sunday.
Student Committee Update	<ul style="list-style-type: none"> • Sylvia: students would like a formal meeting be arranged at ICTH 2018, and a formal gathering to help recruit new members. Students also would like to organize a Hackathon where an idea/problem is proposed and then a solution is sought. • Sylvia: will send the mentoring program proposal to the Board for comments/feedback. Sylvia will send it to Karyn to get comments as necessary, then to all Board members. A LinkedIn group is to be

	<p>formed. Board of Directors is to join the Group. Karyn will put that in the Newsletter.</p> <ul style="list-style-type: none"> • Sylvia: will the students meeting have a separate time slot (from that of the Board meeting)
IPATH Textbook - Update	<ul style="list-style-type: none"> • Karyn: it is still a point of discussion with ITE. Will be on the agenda of ICTH 2018
Adjournment: 12:57	
<p><u>Motion to Adjourn</u> - Ghassan</p> <p><u>Seconded</u> - Ahsan</p>	