

International Professional Association for Transport & Health

Board of Directors Bi-Monthly Meeting



Mission

The International Professional Association for Transport & Health (IPATH) is a platform for cross-disciplinary and multi-sector professionals working at the intersection of transport and health. The aim of IPATH is to share information, exchange ideas, and foster collaboration to improve health and well-being within communities by advocating for the integration of health in the urban and transport agenda.

Vision

- To create an accepted professional discipline of transport and health
- To support and encourage research and good practice aimed at integrating health into the transport planning and decision-making process
- To build a cohesive community of cross-disciplinary and multi-sector professionals

Meeting Minutes Thursday, 17 January 2019 12:00 – 1:00 p.m. EST

Present:

Ghassan Abu-Lebdeh - Secretary
 Al Almasy - President
 Sam Elrahman
 Ahsan Habib – Vice President
 Jennifer Kroeker-Hall
 Greg Rybarczyk
 Kimberly Vachal
 Karyn Warsow
 Stephen Watkins

Excused Absent:

Jenny Mindell

Agenda Topic	Responsible Party
Introductions/Welcome	Al welcomed all board members
Agenda Approval/Announcements	<ul style="list-style-type: none"> • Al announced the terms of the following Board members have ended: Ron Deverman, Zvi Leve, Patrick Sherry and Matthew Williams. Al thanked the outgoing members for their valuable service to IPATH.

<p>Motion to add three new Board Members & extend terms of other members</p>	<ul style="list-style-type: none"> • Al announced the three new Board members: Shawn Leight, Slande Alliance and Dr. Jun-Seok Oh. • Terms of the following members were extended: Kimberly Vachal, Greg Rybarczyk, Sam Elrahman, and Al Almasy • Motion was made (Ghassan) and seconded (Ahsan) to add three new board members, and to extend the terms of the four current board members as noted above.
<p>ICTH 2019</p>	<ul style="list-style-type: none"> • Karyn: preparations are going wonderful. The regulatory documents are being filed to get the necessary business tax registration in Australia. • Parsons is not sponsoring ICTH this year due to a company reorganization and change in budget • Contract with the Hotel (Pullman) is being completed. Breakfast will be included with rooms. • Abstract submission ready to open (likely from March 6th to May 9th) • Opening registration early is likely. Kim noted she would register early • Sponsor: ITE, AAA, Sam Schwartz Engineering. Sam noted that AARB might be interested in sponsoring ICTH 2019. • Jennifer and Greg asked if the event, ICTH 2019, is on Social Media. Karyn: Tweeted the announcement, posted on LinkedIn, Google+ and Facebook. Based on the Constant Contact software statistics the number of emails opened and shared in Australia are great.
<p>ICTH 2020 – Plan Now!</p>	<ul style="list-style-type: none"> • Likely in Canada. Discussion centered around the exact location; Halifax, Vancouver or Toronto. Ahsan has offered to host ICTH 2020 in Halifax. However, there was much discussion regarding accessibility and attendance. Greg suggested that Toronto might be a better location. Jennifer suggested Vancouver, citing the same reasons. Both with investigate the feasibility of holding ICTH 2020 in Toronto or Vancouver and report back to the board in March.
<p>IPATH/THSG MOU</p>	<ul style="list-style-type: none"> • Al: MOU is now with Dr. Watkins • Dr. Watkins: MOU will be circulated THSG board for review and comment.
<p>Transport & Health Performance Metric Guidebook (status update)</p>	<ul style="list-style-type: none"> • Karyn: Going well. There are 74 authors and about 20 peer reviews. • Sam: will team leaders be assigned/appointed? • Karyn: Some teams are moving already. By design, teams were intentionally not assigned team captain. Leader will likely emerge naturally. In other instances, Karyn will assign a team lead. • Greg: group started talking and have developed a chapter outline • Karyn: Will send an email to check on progress • Karyn/Greg: publisher will be discussed.
<p>IPATH and TRB</p>	<ul style="list-style-type: none"> • Ahsan: will speak with Ed Christopher in how IPATH can work

	<p>with/align with a suitable TRB committee.</p> <ul style="list-style-type: none"> • Karyn: we are open to working with TRB in any way possible, but is not keen to be absorbed. • Sam: why not become part of TRB committee • Ghassan: let us continue that discussion at the next Board meeting
2018 IPATH Financial Report & Non-Profit Status	<ul style="list-style-type: none"> • Karyn: paper work for not-for-profit status with the attorney.
Membership	<ul style="list-style-type: none"> • Karyn: there were 34 renewal, and nine (9) new members. Lost some PhD student members. Many expressed interest in coming back to be part of IPATH once finished with their studies
Student Membership	<ul style="list-style-type: none"> • Jennifer: A meeting is being arranged to reenergize the group. The group lost a few members due to graduation.
Spring into action, Member Committees & Programs	<ul style="list-style-type: none"> • Karyn: looking into organizing a quarterly meeting for members • With not-for-profit status, applying for grants is possible • Planning committee for ICTH 2020: Ahsan will start the discussion with his at Dalhousie University for possible hosting in Halifax. • Jennifer will look into Vancouver as a possible city • Greg will look into Toronto
Adjournment: 1:21 pm	
<p><u>Motion to Adjourn</u> – Ghassan <u>Seconded</u> – Ahsan</p>	